## Town Manager's Weekly Report: (# 145)

## For the Week-Ended: Friday, November 27, 2015

- Due to the Thanksgiving Holiday, our Weekly report is both early and condensed this week. The Town Offices will be closed to the public on Thursday and Friday, but we are having solid waste crews picking up what was the scheduled, Thursday route today (Wednesday), and we will have a leaf pick-up crew in on Friday working overtime to keep up with the accumulation of fallen leaves.
- Our Cloninger park picnic shelter is scheduled to be delivered on Monday of next week, so, weather permitting we will begin the concrete placement and shelter installation following its arrival.
- As a reminder, now that we are nearing the end of 2015, we will stop accepting any waterline lateral re-placement reimbursement requests (75% of cost up to \$300 for replacing old, galvanized lines connected to a newly-constructed water main) effective December 31<sup>st</sup>, 2015. Since all the water-main installations were fully completed by the beginning of this year, we had given quite a lengthy, extended period to still submit final reimbursements, but they have pretty much trailed off at this point. Of the \$10,000 budgeted for the Non-CDBG areas, the program was fully-subscribed –paying out some \$9,900.00. In the CDBG areas, we have paid out \$5,446.00 of the \$10,000 budgeted. Overall, I think we can consider the program to have been a success.
- I have recently instructed Department Heads to produce a year-end report (2015) for each of their functional areas detailing accomplishments, milestones, issues and service deliveries so, expect to receive the individual reports near the end of December. We feel these should be timely in advance of the Budget preparation process which will begin in early 2016.
- We have ordered an indoor U.S. and North Carolina Flag, with base & pole, for permanent installation in the Courthouse Great Hall along with a Podium so that we are not having to move such equipment back and forth between the Fire Hall Community Room and there.
- Allow me to personally wish everyone a happy & healthy Thanksgiving Holiday. May you enjoy the Blessings of Family and Friends, and reflect on all those personal moments of joy and fulfillment that prompts us each to offer up "thanks" and gratitude.

## **Respectfully Submitted,**

James M. Palenick, Town Manager